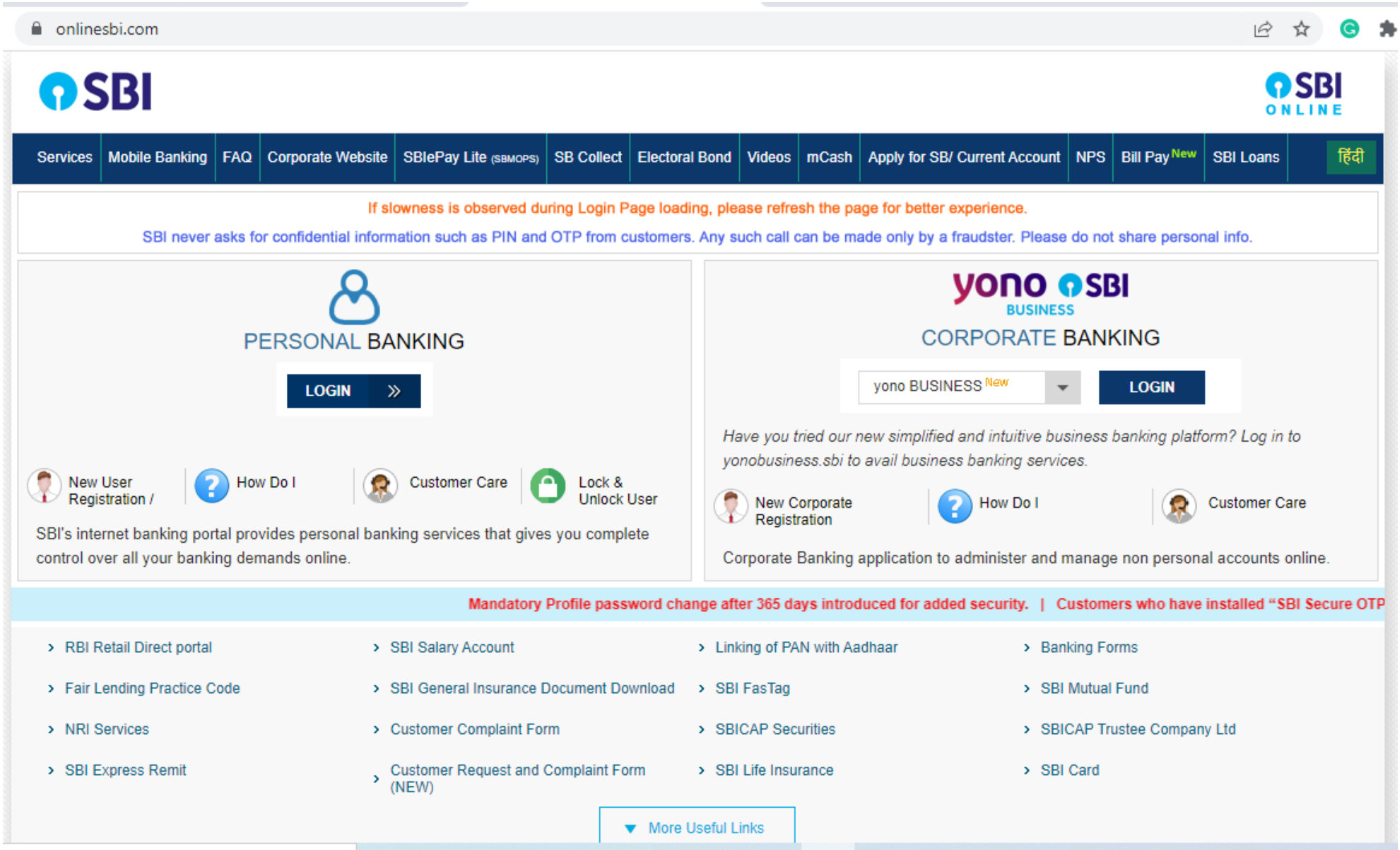
# Step by Step Guide to download your payment receipt for school fees paid online.

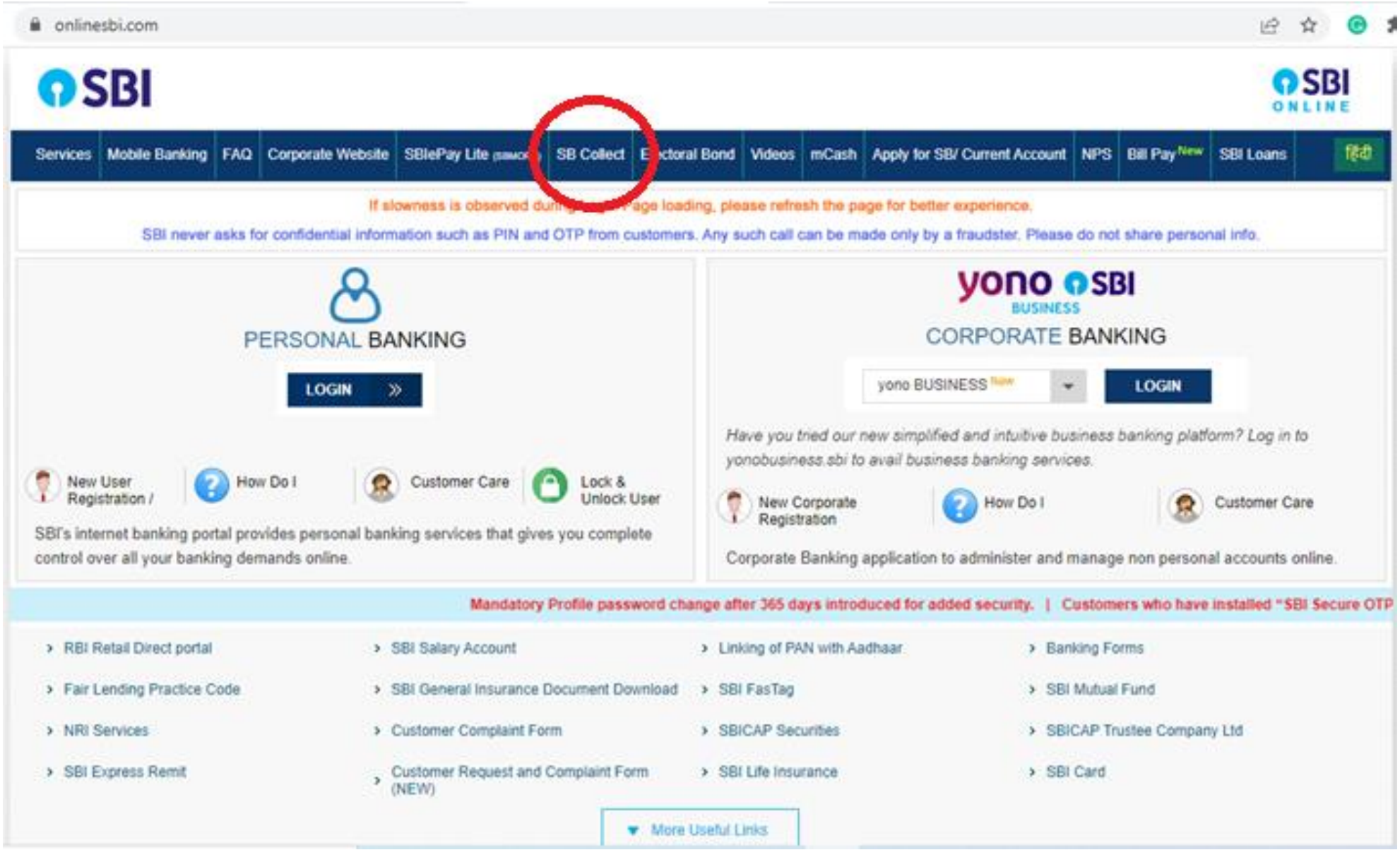
**Step 1**

Open your web browser and type in or click here *https://www.onlinesbi.com*



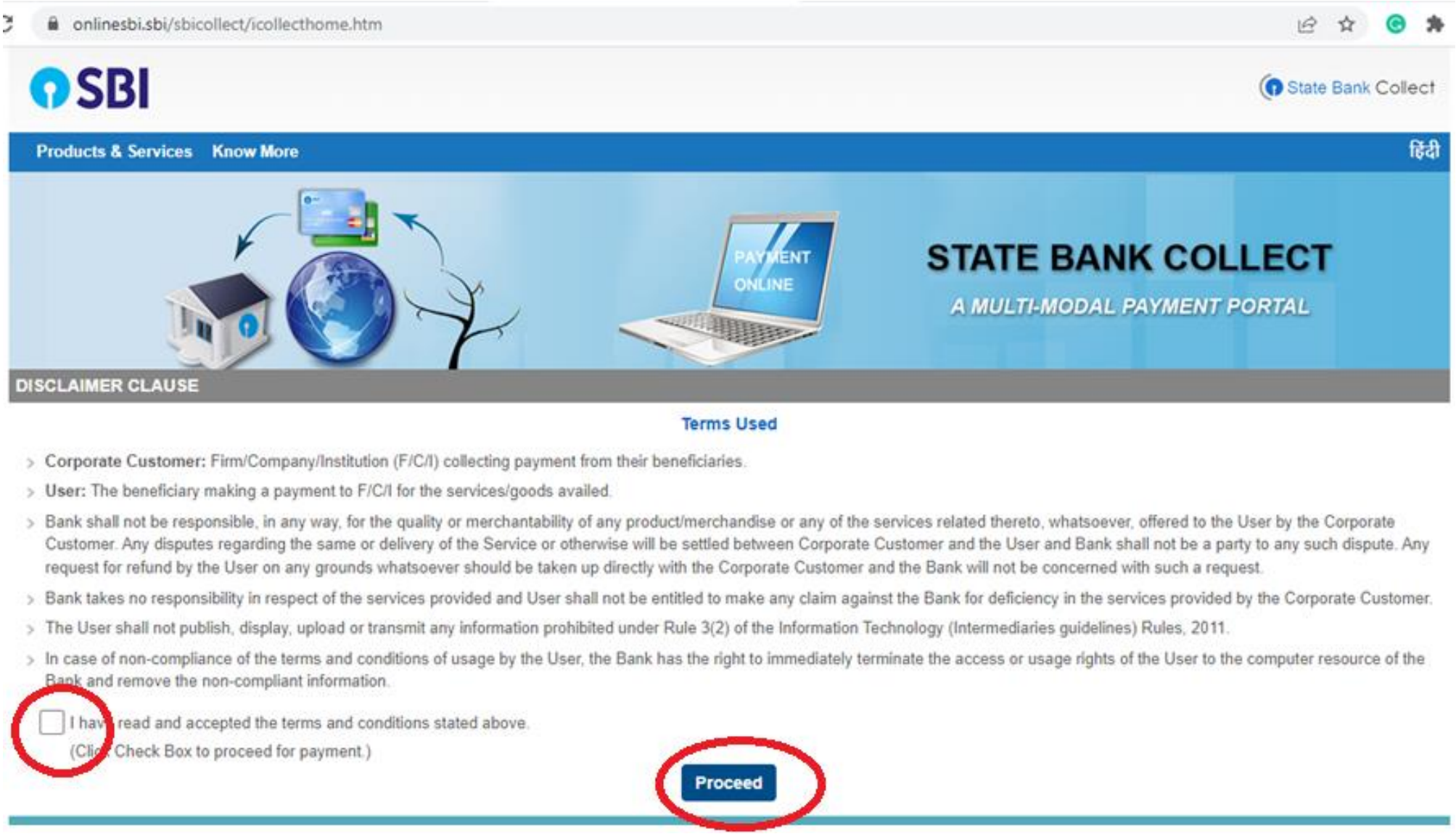
**Step 2**

Click on **SB Collect.**



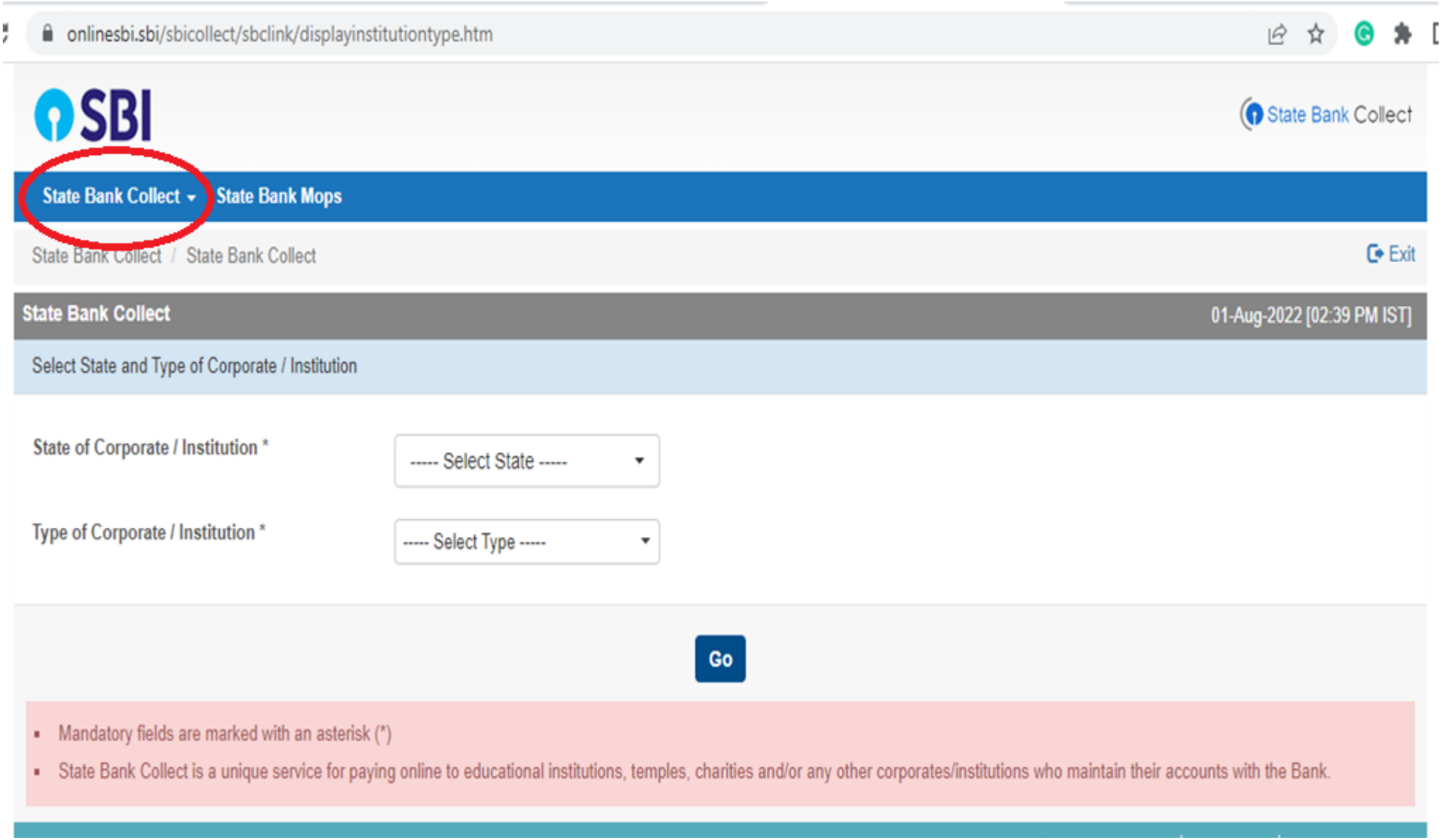
**Step 3**

Click the Check Box and Click **PROCEED**



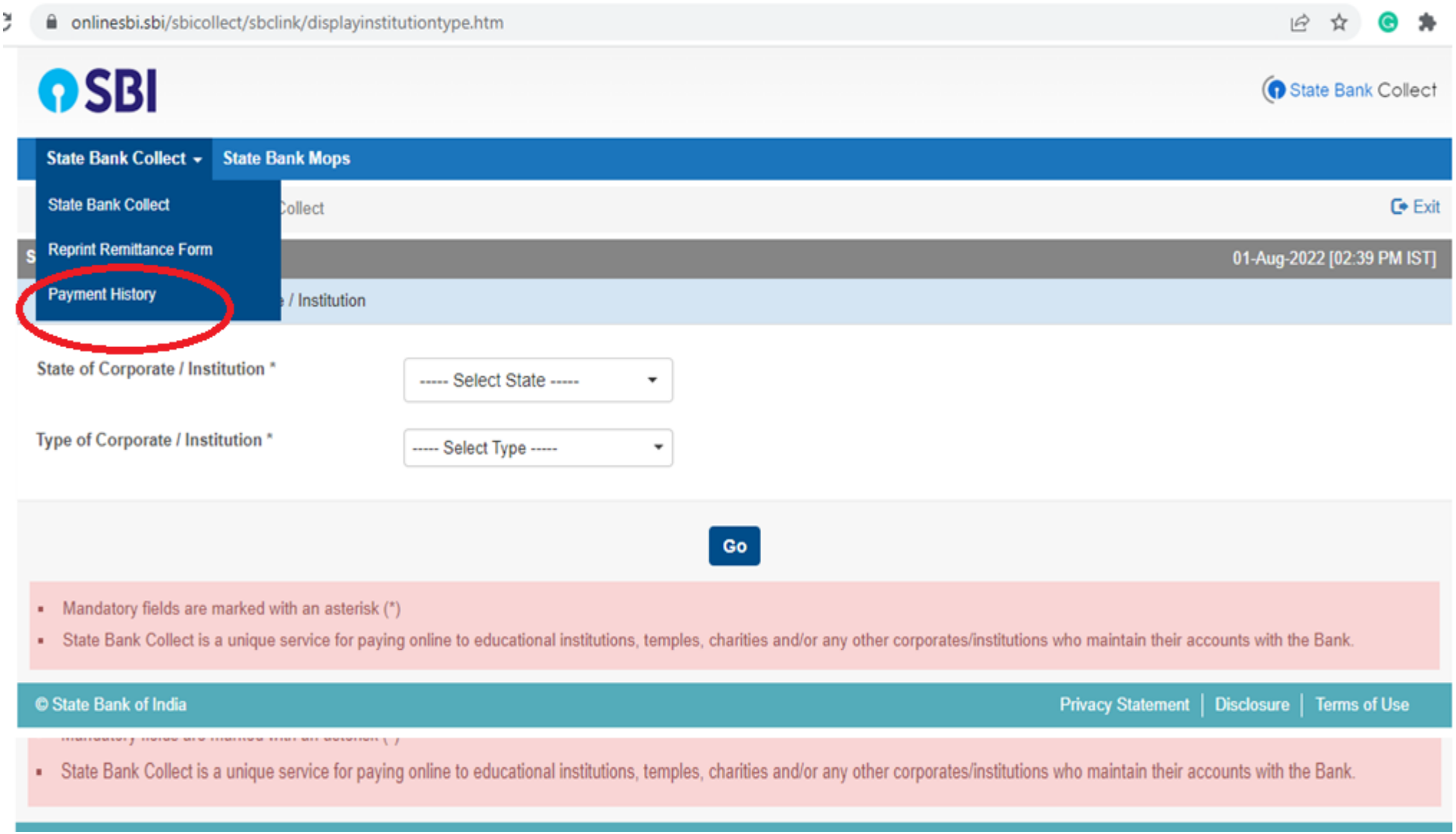
**Step 4**

Click **State Bank Collect**



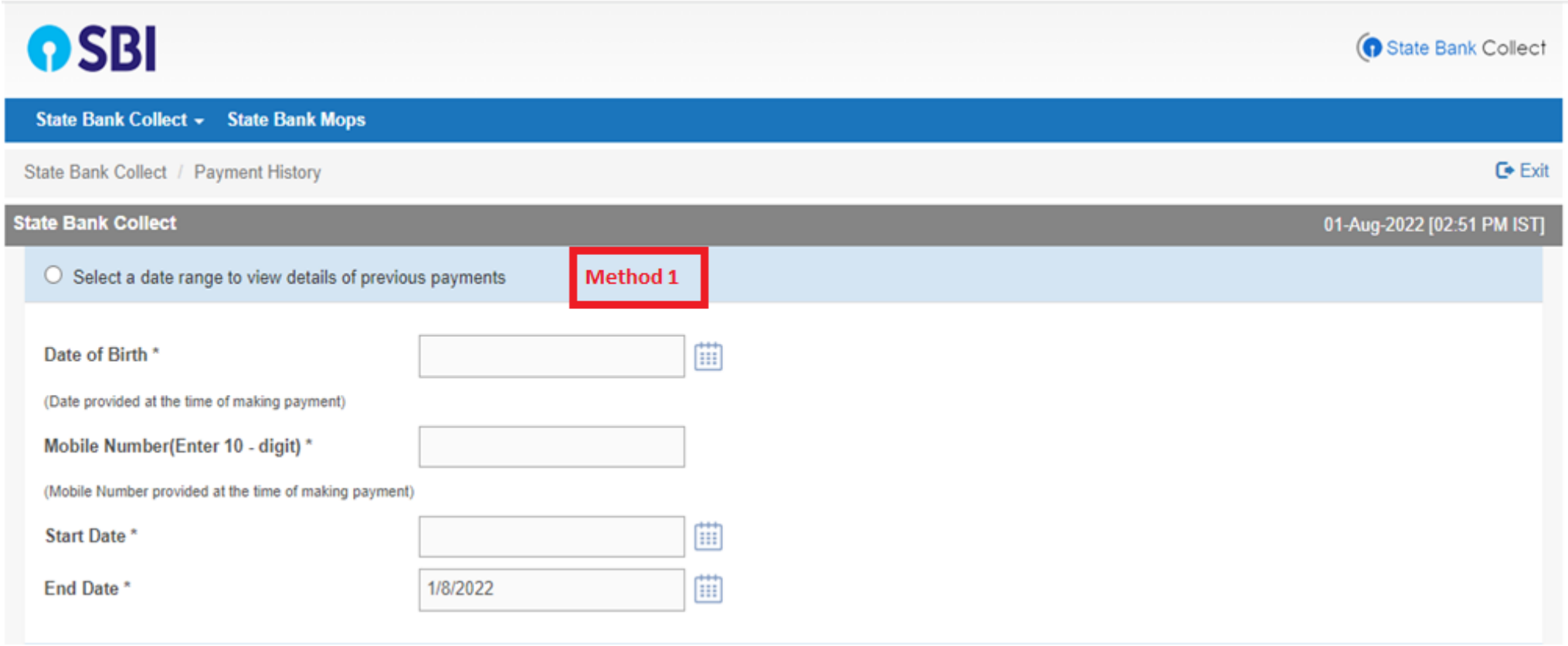
**Step 5**

Click **Payment History**



**Step 6**

Fill in the required data to download/print your receipt using any of the *two* methods given.




***OR***

Enter the INB Reference Number (Starting with 'DU') & DOB/Mobile Number to view a specific payment

Method 2

DU Reference Number *

(As appearing in your pass book/statement in the narration pertaining to the transaction)

Date of Birth *

(Date provided at the time of making payment)

OR

Mobile Number(Enter 10 - digit) *

(Mobile Number provided at the time of making payment)

Enter the text as shown in the image *

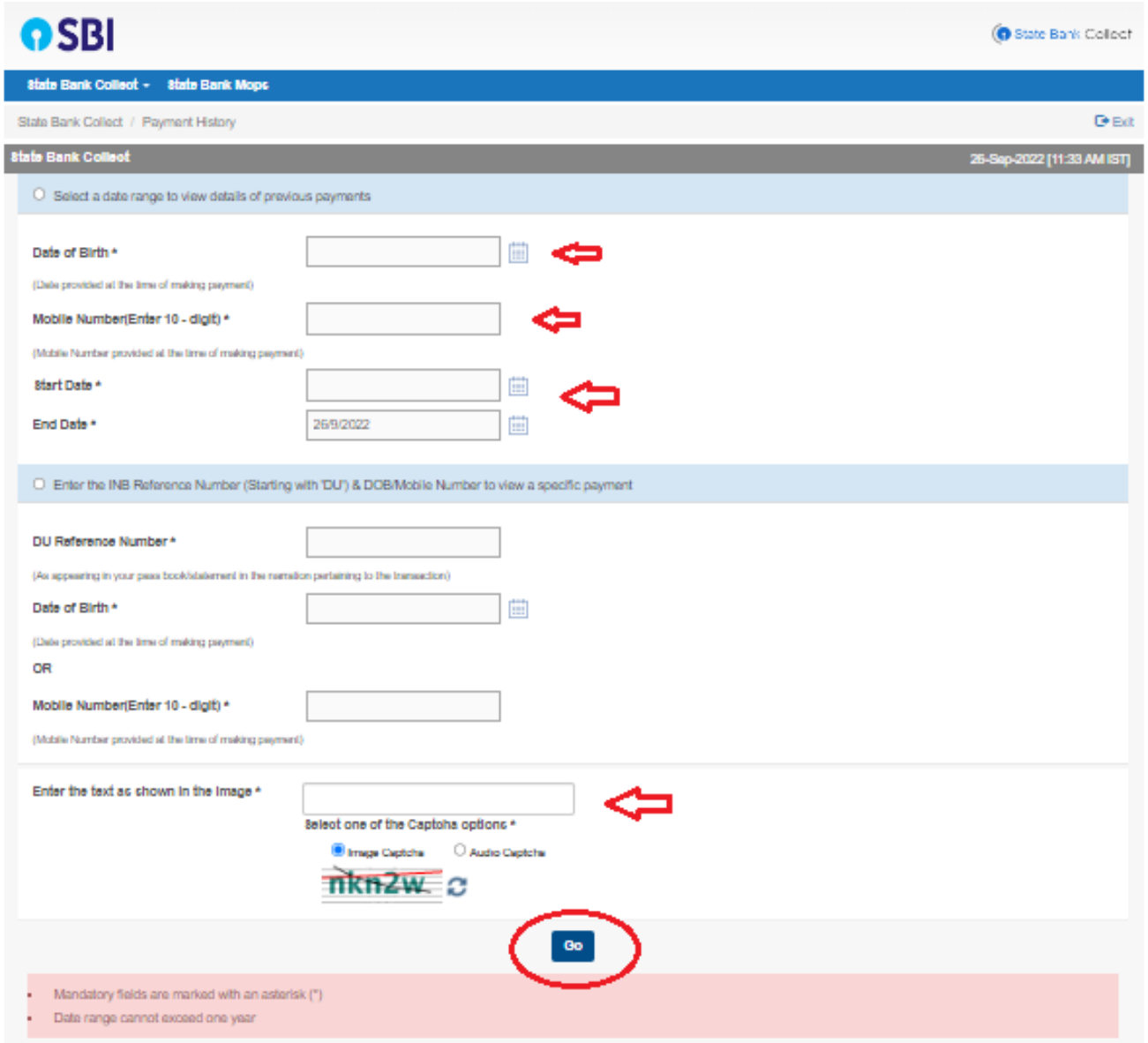
31FBF

Go

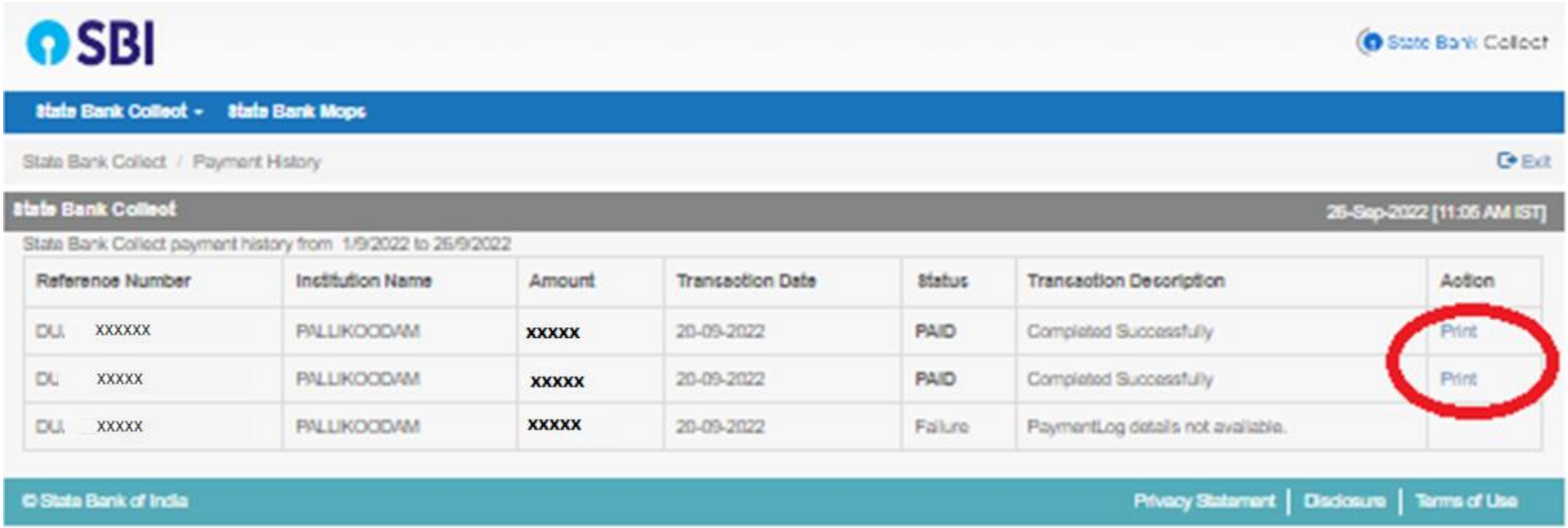
- Mandatory fields are marked with an asterisk (*)
- Date range cannot exceed one year

## ***Method 1***

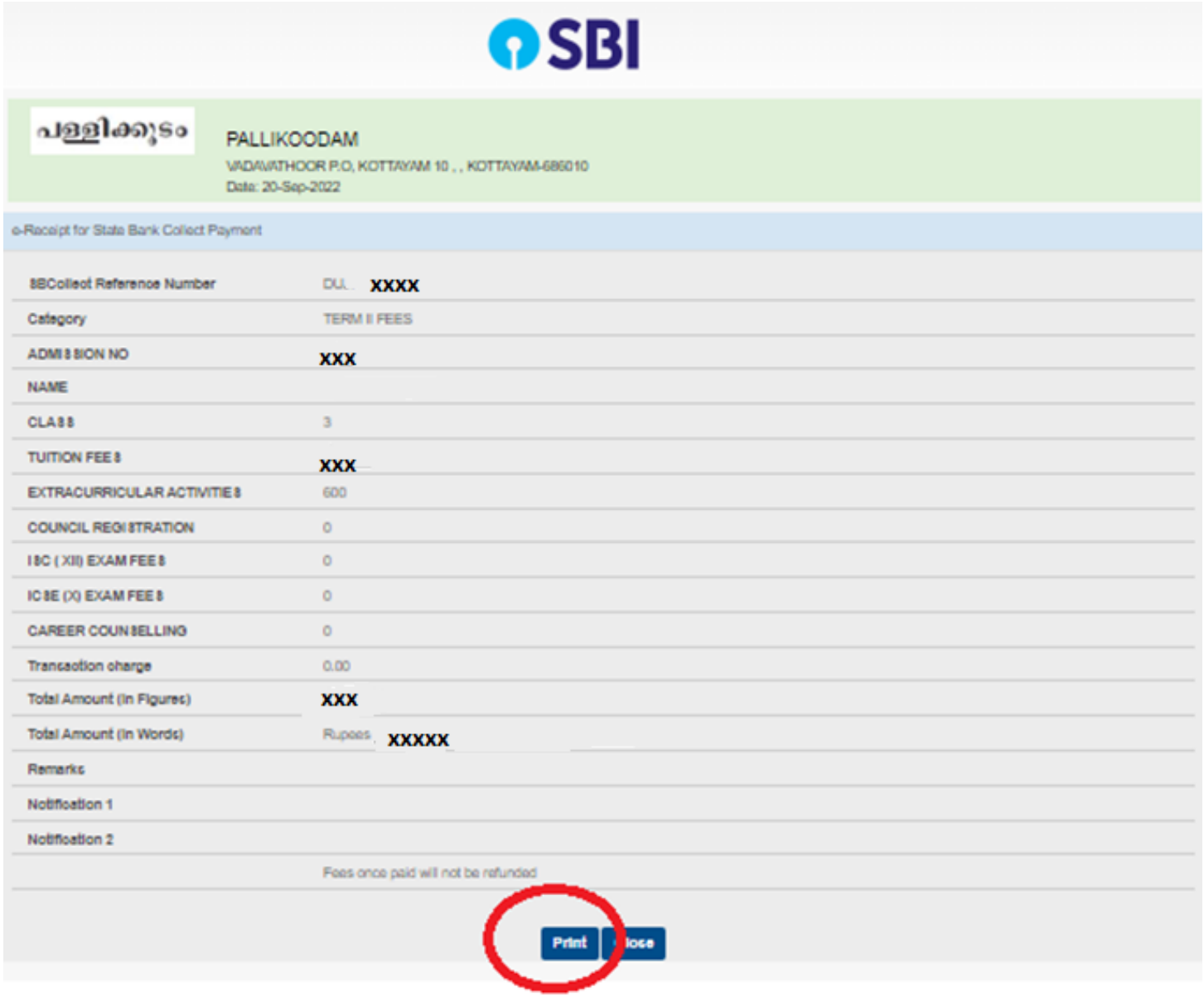
**Fill in the highlighted fields and press "GO".** Please note that the Date of Birth/Mobile Number should be the **same as those provided at the time of payment.**



**Print the required payment receipt.**

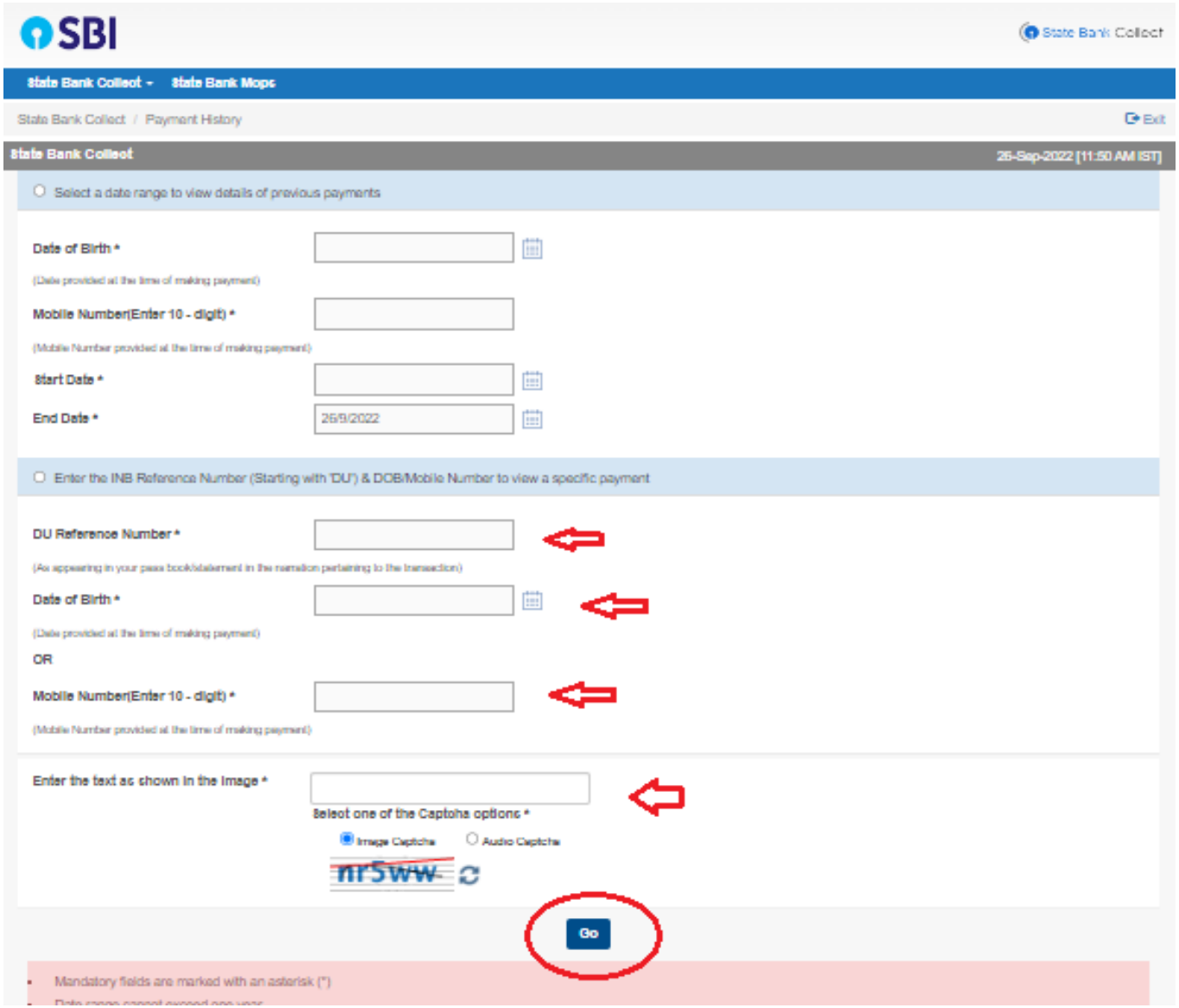


## Print Receipt

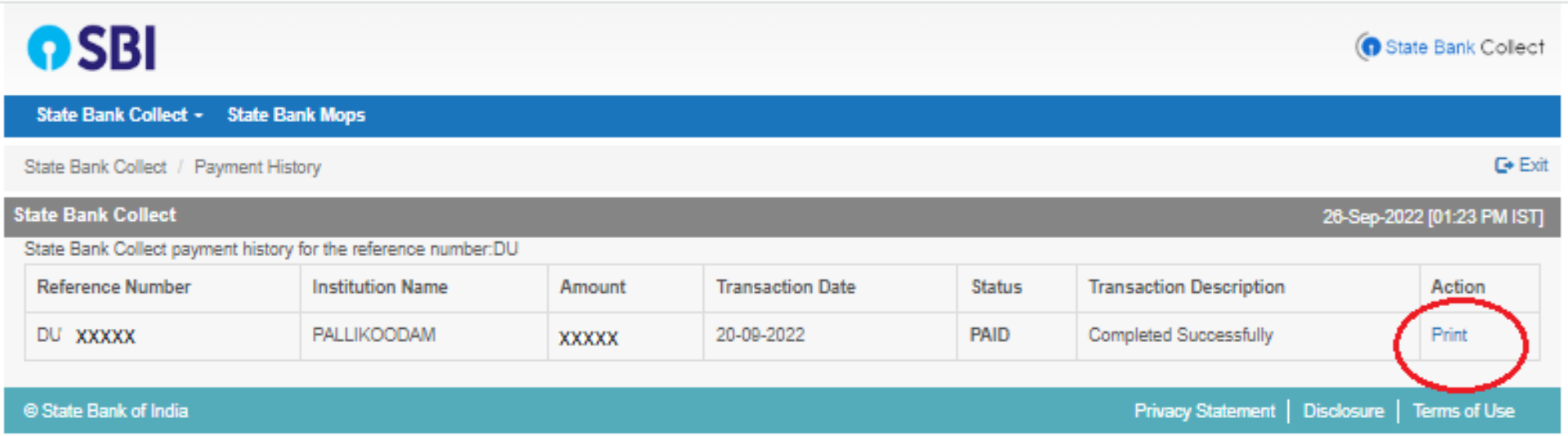
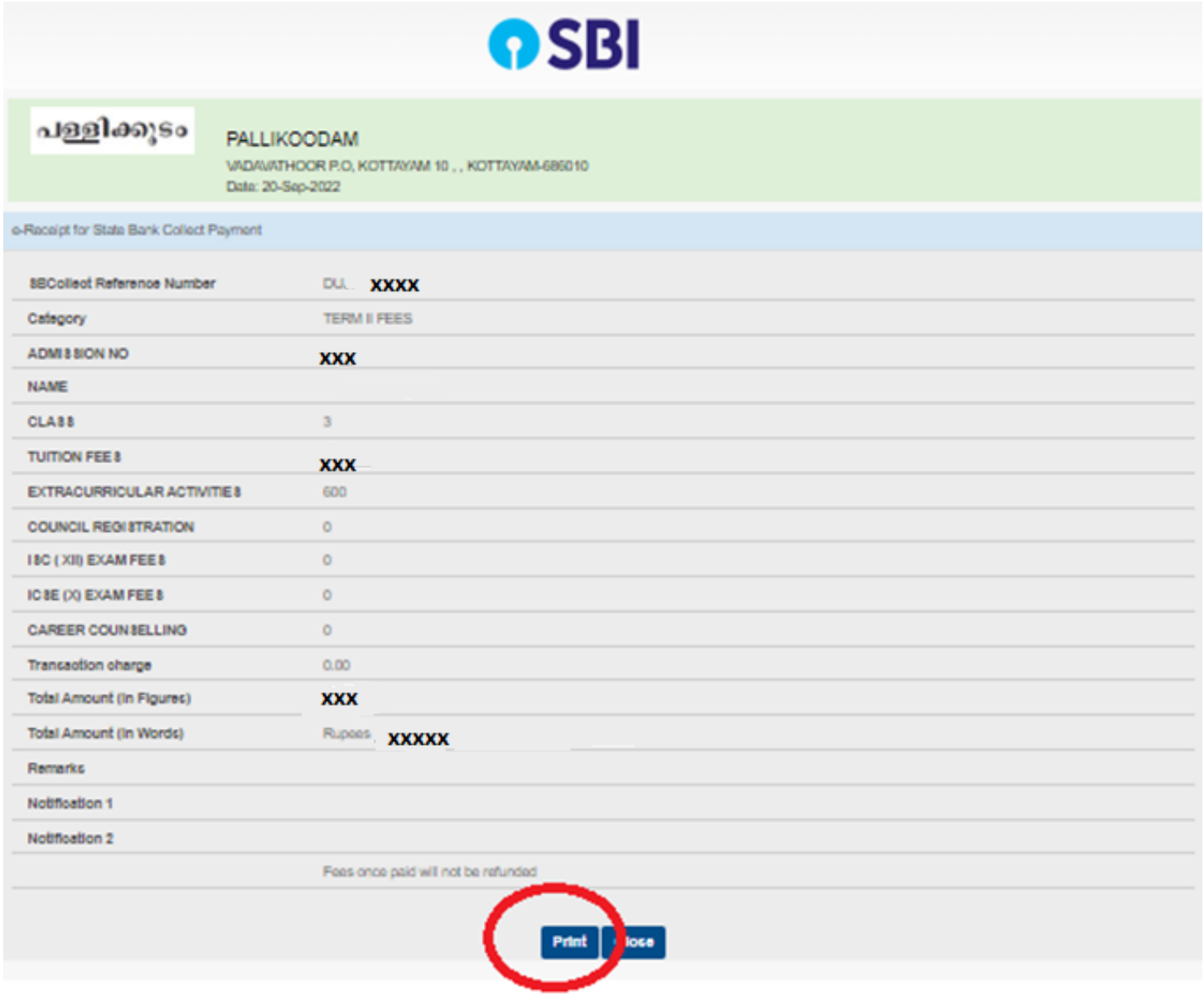


## ***Method 2***

**Please enter the required details and print the receipt.** Please note that the Date of Birth/Mobile Number should be the **same as those provided at the time of payment.**



**Print the required payment receipt.**



## Print Receipt